



Lausanne, 15 March 2017

To:

- affiliated FIG Member Federations
- FIG EC Members
- FIG TC's RG, TRA, ACRO, AER

THE WORLD GAMES 2017

Wroclaw (POL)
20 – 30 July 2017



DIRECTIVES

Acrobatic Gymnastics
Aerobic Gymnastics
Rhythmic Gymnastics
Trampoline Gymnastics

Under the Patronage of the
International Olympic Committee



Dear President,

We are happy to confirm your qualification as per the enclosed list of qualified countries (appendix 1) and to give you the directives / invitation for The World Games 2017 which will be held in Wroclaw (POL) from 20th to 30th July 2017. We kindly ask you to carefully study this document and pay special attention to the deadlines. Thank you for your cooperation.

1. General Information about The World Games

The World Games 2017 will take place from 20th July to 30th July 2017 in Wroclaw (POL). The World Games are the most important event besides the Olympic Games and take place every 4 years in the year following the summer Olympic Games. They are governed by the International World Games Association (IWGA), recognised by the SportAccord and the International Olympic Committee (IOC) who support The World Games. It is said that The World Games are the «Olympic Games» of those sports and disciplines which are not part of the programme of the Olympic Games. Similar to the Olympic Games, there are 37 sports (International Federations) in the programme of The World Games 2017.

The IWGA was founded 21st May 1980 in Seoul by 12 International Sports Federations (IF's). IWGA has now a membership of 37 IF's.

With its highest number of gymnasts, the FIG plays a very important part in The World Games. It has a total quota (participating athletes) of 326 and the following 20 events are included in the programme of The World Games 2017 Wroclaw:

Rhythmic Gymnastics (RG)	Individual: Hoop, Ball, Clubs and Ribbon.
Trampoline Gymnastics (SYN)	Men's Synchro and Women's Synchro
(TUM)	Tumbling Individual Men and Individual Women
(DMT)	Double Mini-Trampoline Individual Men and Individual Women
Acrobatic Gymnastics (ACRO)	Mixed Pairs, Men's Pairs, Women's Pairs Women's Group (3 gymnasts) and Men's Group (4 gymnasts)
Aerobic Gymnastics (AER)	Mixed Pairs, Trios, Groups (5 gymnasts) AER Dance (8 gymnasts), AER Step (8 gymnasts)

Similar to the Olympic Games, the participation is limited by a quota (number of athletes per discipline) and therefore, qualifying events and criteria are necessary.

The FIG quotas confirmed by the IWGA for The World Games 2017 – Wroclaw, have slightly changed. The details are as follows:

Rhythmic Gymnastics:	24
Trampoline Gymnastics (SYN/TUM/DMT):	80
Acrobatic Gymnastics:	78
Aerobics Gymnastics:	144

2. Qualifying events

The qualifying events for The World Games 2017 - Wroclaw were:

- 2015 FIG Rhythmic Gymnastics World Championships in Stuttgart (GER), 7th – 13th September
- 2015 FIG Trampoline, Tumbling and Double Mini-Trampoline World Championships in Odense (DEN), 26th – 29th November
- 2016 FIG Acrobatic Gymnastics World Championships in Putian (CHN), 1st – 3rd April
- 2016 FIG Aerobic Gymnastics World Championships in Incheon (KOR), 13th – 19th June

3. Wroclaw Organising Committee (WOC)

The World Games 2017
ul. Rynek 13,
50-101 Wrocław

NIP: 8971796827,
REGON: 022358693
Tel. +48 71 777 94 45
Fax: +48 71777 94 50
Email: office@theworldgames.org
website: www.theworldgames2017.com

4. Fédération Internationale de Gymnastique (FIG)

FIG – Fédération Internationale de Gymnastique
Contact persons: Rui Vinagre / Eunice Lebre
Avenue de la Gare 12 A
CH-1003 Lausanne
SWITZERLAND
Telephone: +41 21 321 55 10 / Direct: +41 21 321 55 32 / +41 21 321 55 35
Fax: Direct: +41 21 321 55 29
E-mail: rvinagre@fig-gymnastics.org / elebre@fig-gymnastics.org
Website: www.fig-gymnastics.com

5. Venue

All FIG competitions, including training, podium training and warm-up will take place in the following venue:

Centennial Hall
Wystawowa 1,
51-618 Wrocław,
Poland

6. Competition formats

6.1 Rhythmic Gymnastics (RG)

<u>Quota:</u>	Total 24
<u>Apparatus:</u>	Hoop, Ball, Clubs, Ribbon
<u>Programme:</u>	Qualifying competition at all apparatus with all 24 gymnasts, maximum two (2) per Federation The top 8 gymnasts per apparatus qualify for the apparatus finals Finals per apparatus: top 8 gymnasts max. 2 per federation and per apparatus The finals start from zero.

6.2 Aerobic Gymnastics (AER)

<u>Quota:</u>	Total 144 gymnasts
<u>Categories:</u>	Mixed Pair: 6 units Trio: 6 units Group: 6 units AER Step: 6 units AER Dance: 6 units
<u>Programme:</u>	Qualifications with 6 units per category. max.1 per federation and per category. Finals with the top 4 federations in each of the categories maximum 1 per federation and per category. The finals start from zero.

6.3 Trampoline (SYN / TUM / DMT)

<u>Quota:</u>	Total 80 competitors
	Trampoline Synchro 40 (10 pairs each men and women) Double Mini-Trampoline 20 (10 men and 10 women) Tumbling 20 (10 men and 10 women).
<u>Disciplines:</u>	Men's Trampoline Synchro, Women's Trampoline Synchro, Tumbling Men, Tumbling Women Double Mini-Trampoline Men, Double Mini-Trampoline Women.
<u>Programme:</u>	Qualifying competition in all disciplines. The top 8 federations per discipline qualify for the finals, Detailed programme: (as at World Championships, see TR) Trampoline Synchro: 2 routines Tumbling: 2 passes Double Mini-Trampoline: 2 passes

Finals in each discipline: top 8 federations per discipline,
maximum 1 gymnast/pair per federation and discipline

Trampoline Synchro: 1 routine

Tumbling: 2 passes

Double Mini-Trampoline: 2 passes

The finals start from zero.

6.4 Acrobatic Gymnastics (ACRO)

Quota: Total 78 competitors:
6 pairs/groups per discipline

Categories: Women's Pairs, Mixed Pairs, Men's Pairs
Women's Group (3), Men's Group (4)

Programme: Qualifications with 6 pairs/groups per category:
1 Dynamic and 1 Balance Exercise
Finals with the top 4 pairs/groups:
maximum 1 pair/group per federation and category
1 Combined Exercise
The finals start from zero.

7. Programme (provisional) - detailed programme will be sent with the Workplan

Date	Description
Monday, 17.07.2017	<ul style="list-style-type: none"> ➤ Arrival day for RG participants who fly from outside of European Continent ➤ Arrival day for RG Technical Delegate
Tuesday, 18.07.2017	<ul style="list-style-type: none"> ➤ Arrival day for RG participants and AER participants who fly from outside of European Continent ➤ Arrival day for AER Technical Delegate
Wednesday, 19.07.2017	<ul style="list-style-type: none"> ➤ Training and Podium Training for RG ➤ Arrival day for AER participants
Thursday, 20.07.2017	<ul style="list-style-type: none"> ➤ Orientation Meeting for RG and AER ➤ Judges' Meeting for RG and AER ➤ Training and Podium Training for RG ➤ Training and Podium Training for AER ➤ Opening Ceremony of TWG 2017
Friday, 21.07.2017	<ul style="list-style-type: none"> ➤ Qualifications and Finals for RG - Hoop and Ball ➤ Qualifications and Finals for AER – MxP, AER Dance ➤ Arrival day for Acrobatic (ACRO) and Trampoline Gymnastics (SYN/TUM/DMT) participants who fly from outside of European Continent ➤ Arrival day for ACRO and TRA Technical Delegates
Saturday, 22.07.2017	<ul style="list-style-type: none"> ➤ Qualifications and Finals for RG – Clubs and Ribbon ➤ Qualifications and Finals for AER – Trios, Groups and AER Step ➤ Arrival day for Acrobatic (ACRO) and Trampoline Gymnastics (SYN/TUM/DMT) participants
Sunday, 23.07.2017	<ul style="list-style-type: none"> ➤ Orientation Meeting for TRA and ACRO ➤ Judges' Meeting for TRA and ACRO ➤ Training and Podium Training for ACRO / SYN / TUM / DMT ➤ Acrobatic Gymnastics athletes' representative election ➤ Departure delegations RG and AER
Monday, 24.07.2017	<ul style="list-style-type: none"> ➤ Qualifications and Finals for ACRO WP, ACRO MxP and SYN Men
Tuesday, 25.07.2017	<ul style="list-style-type: none"> ➤ Qualifications and Finals for ACRO MP, ACRO WG, TUM Women and DMT Men
Wednesday, 26.07.2017	<ul style="list-style-type: none"> ➤ Qualifications and Finals for ACRO MG, DMT Women, TUM Men, SYN Women ➤ TWG 2017 Party
Thursday, 27.07.2017	<ul style="list-style-type: none"> ➤ Departure day delegations SYN, TUM, DMT, ACRO
Sunday, 30.07.2017	<ul style="list-style-type: none"> ➤ TWG 2017 Closing Ceremony

8. Maximum size of delegations

Gymnasts and officials from FIG affiliated federations in good standing and with the correct age (senior) may take part in The World Games. The maximum size of each delegation is as follows:

RG / AER

	RG	AER	Mixed (max)
HD	1	1	1
Gymnasts	Qualified	Qualified	Qualified
Coaches	1	1	2
Add Coach	0	1 (a)	1
Medical Doctor Paramedical Staff	1	1	2
Add Paramedical Staff	0	1 (b)	1
Judges	1	1	2

SYN / TUM / DMT / ACRO

	TRA (SYN / DMT)	TUM	ACRO	Mixed (max)
HD	1	1	1	1
Gymnasts	Qualified	Qualified	Qualified	Qualified
Coaches	1	1	1	3
Add Coach	1 (c)	0	1 (a)	2
Medical Doctor Paramedical Staff	1		1	2
Judges	1 or 2 (d)	1	1	4

- a) In AER and ACRO, 1 additional coach is allowed if there are two or more participating units
b) In AER, 1 additional Physio is allowed if there are three or more participating units
c) If SYN and DMT participants, 1 additional coach is allowed
d) If SYN and DMT participants, 1 judge per discipline or 1 judge with brevet in both disciplines is compulsory

9. Entry procedures / Entry Forms / Entry Fees

Definitive Entry

Please fill in the enclosed Definitive Entry Form (appendix 2) and return it to the FIG – Rui Vinagre, as soon as possible, but no later than **March 26, 2017** (23:59 Swiss time)



Late entries will not be accepted and will result in the FIG automatically inviting the 1st reserve qualified country.

Nominative Registrations – “Long List”:

Together with the Definitive Registrations, all NFs must send to FIG (rvinagre@fig-gymnastics.org) the “Long List” of all potential participants (gymnasts and officials) in TWG2017.

Please fill in the “Long List Form” – Appendix 4 – and send it to FIG until **March 26, 2017**.

With the Long List Form you must send a Photo of each one of the participants registered. The photo must be identified with **both ID (for gymnasts and judges) and Name** as in the Appendix 4; ex: **1234_VINAGRE.jpg**

The requests for the photo are the same as for the FIG Licences. Please note that without the correct photo, participants cannot be registered in the system.

Participants not included in the Long List and without the correct photo cannot be considered for the FINAL PARTICIPATION.

Nominative Registrations – “Final Participation”:

The final selection of participants must be send to FIG until **May 15, 2017**. These participants must have been registered in the Long List – see above).

Details will be given in due time.

Entry fees (based on the Definitive Entry):

- RG: EUR 140 per competitor
- ACRO/AER/SYN/TUM/DMT: EUR 140 per competitor and per discipline/category

Bank details (Beneficiary name, Bank name and address, Account number, IBAN and BIC) to be used, will be stated on the FIG invoice.

The Entry Fees must be paid within 30 days after the invoice’s date. The participating federation is responsible for covering all bank fees in connection with the bank transfers.

Each participating member Federation is kindly requested to state as the payment reference FIG invoice number.

Failing to do so will lead to an unidentified fund transfer and may cause your federation to appear not to have met its financial obligations.

The entry fees are not reimbursed.

10. Accommodation and Payments

The WOC will pay for accommodation in twin room including full board for all qualified competitors, as follows:

- RG 18th to 23rd July = 5 nights (+1 night for participants who fly from outside of European Continent)
- AER 19th to 23rd July = 4 nights (+1 night for participants who fly from outside of European Continent)
- SYN, TUM, DMT and ACRO 22nd to 27th July = 5 nights (+1 night for participants who fly from outside of European Continent)

Accommodation for all other members of the delegation is at the charge of your federation. The costs are as follows and include accommodation in single and/or twin room, breakfast, full board, transportation, airport pick up and WOC administration fee:

Single room: EUR 180 per person / per night

Twin room: EUR 130 per person / per night

The number of single rooms is very limited; therefore WOC and FIG cannot guarantee this type of accommodation for all requests.

The basis of *first come first served* will be applied, considering the reception date of the Entry Form (appendix 3) in the FIG.

Accommodation Reservation Form:

Please fill in the enclosed Accommodation Reservation Form (appendix 3) and return it to the FIG Secretariat as soon as possible, but no later than **March 26, 2017**. Late Accommodation Reservation Form will not be accepted. The FIG will not be able to make any hotel reservation after **March 26, 2017**.

Bank details (Beneficiary name, Bank name and address, Account number, IBAN and BIC) to be used, will be stated on the FIG invoice.

The Accommodation costs must be paid within 30 days after the invoice's date. The participating federation is responsible for covering all bank fees in connection with the bank transfers.

Each participating member Federation is kindly requested to state as the payment reference FIG invoice number.

Failing to do so will lead to an unidentified fund transfer and may cause your federation to appear not to have met its financial obligations.

Additional nights (earlier arrival or later departure) are at the charge of your federation or if any participant would like to stay longer in Wroclaw for sightseeing, the relevant costs (fixed amount covering accommodation, meals, and transportation) will be borne by the participants themselves.

Hotels

Rhythmic, Trampoline, Acrobatic and Aerobic Gymnastics delegations will be accommodated at the following hotels:

Polonia Hotel

Piłsudskiego 66, 50-020
Wrocław

Europejski Hotel

Piłsudskiego 88, 50-017
Wrocław

Piast Hotel

Piłsudskiego 98, 50-017
Wrocław

- *ITO (Judges) will be accommodated either in the hotels mentioned above (with the delegations) or at a specific hotel, to be designated by WOC.*

11. Meals

Each accredited person is entitled to meals.

Breakfast will be taken at the hotel.

Lunch and dinner will be taken at the catering center.

- Nutritional health factors will be taken into consideration when preparing meals
- Special meals such as vegetarian, Kosher, Muslim Halal, and other special needs will be respected and provided by WOC. Arrangements should be made during the accreditation process
- Local cuisine will also be available
- Arrangement will be made for athletes and officials whose time of competition conflicts with the hours of the catering center. Affected athletes and officials will receive a boxed or bag meal at the venue.

12. Transport / Flights

All travel costs to/from Wroclaw are at the charge of your federation.

WOC provides transportation service from 20th to 30th July, 2017.

Airport Shuttle for pick up and drop off service for the delegation members will be provided to and from Wroclaw airport (Wroclaw-Nicolas Copernic International Airport) based on the flight details given during the accreditation application process. Local transportation (shuttle buses) will be provided between the hotel and the Centennial Hall and vice-versa.

An Information Center will be set up in Wroclaw International Airport.

FIG will send to all participating NFs an “excel form” as soon as we receive the detailed information from WOC.

13. Accreditation Cards

Accreditation will only be given by WOC through the FIG. FIG will, based on the information received at the time of the Definitive and Nominative Entries, request accreditation for all delegation members. Access to the various zones will be given as agreed between IWGA, FIG and WOC.

14. Licences

WOC will be responsible for checking the validity of the gymnasts' Licenses. **No gymnasts will be accepted without a valid FIG License at the deadline of the Nominative Registration (Final list of participants).**

15. Judges

Every delegation is obliged to send one judge for each discipline in which it participates (please refer to # 8 of this document). Judges must have a valid FIG brevet of the correspondent discipline for the Cycle 2017 – 2020. Priority must be given to the judges with category 1 and 2. Federations who don't have a judge category 1 or 2 may send a judge category 3.

Failure to enter the minimum number of judges as requested above by **March 26, 2017** will result in the FIG charging the respective member federation with Swiss Francs (CHF) 2'000.-. This amount will be used to cover the costs of an invited neutral judge. The same amount will be charged, should an announced judge not be present in due time at The World Games.

16. Music rights / Music forms

The rules of the International World Games Association and the FIG require that all participating federations must clear the music rights. For all federations who have qualified competitors performing with music, it is therefore compulsory to make sure that the music used at the World Games is fully cleared with regard to commercial rights for broadcasting images and sound.

By signing the Nominative Entry, you accept the above and confirm that you have cleared the music rights.

The Music Form will be send to all concerned NFs in due time.

17. Visa

This process is managed by the government of Wroclaw in coordination with The World Games Authorities. WOC and IWGA are working with the Polish Government in order to facilitate a smooth visa process where a visa is required.

Please check with your travel agent or embassy if a Visa is required to enter in Poland.

In case you need a Visa to enter in Poland, please contact the Accreditation Department of TWG2017 at accreditation@theworldgames2017.com, with FIG in copy, rvinagre@fig-gymnastics.org

18. Insurance

The FIG Technical Regulations foresee that all participating Federations are responsible by themselves for having the necessary insurance coverage of all participants against accidents and illness. IWGA, WOC and FIG decline any responsibility in cases of accidents or health problems during your travel and stay in Poland. It is compulsory that you check your insurance policies and make sure you are fully covered in Poland.

According to the IWGA rules and regulations **each member of delegation** has to show a proof of their health insurance cover at the Accreditation Center in order to obtain an accreditation card with full rights of participation. Without that proof of health insurance coverage, no accreditation will be delivered.

Participants without the required health insurance for the duration of The World Games 2017 in Wroclaw will be requested to pay health insurance at the time of the accreditation. Further information will be given in due time.

19. Doping Controls

WOC is responsible for executing the practices of the WADA Anti-Doping Rules. Doping controls will be made during The World Games as per WADA and FIG regulations.

20. Publicity and Advertising

For The World Games, the FIG Advertising and Publicity Rules apply, with the following exception: ALL advertising and publicity – size as per FIG Rules - must be approved by WOC. WOC will in principle allow all sponsors (products), which are not in conflict with a main sponsor of WOC. Federations who wish to place publicity on competition attire (incl. bags, track suits, t-shirts etc.) must make a **written request to FIG as soon as possible, but no later than June 1, 2017**. This request must include the name of the sponsor and the product, the placement and size and which competitors will wear it. FIG will then seek approval from the WOC and inform the Federation concerned about the decision.

Federations which have not presented a request until June 1, 2017, will not be allowed any publicity and advertisement on the competition attire.

21. Drawing of Lots

The drawing of lots for the starting order will take place at the FIG Council meeting to be held 6 and 7 May 2017 in Baku (AZE). The exact time will be given to you in due time.

22. Work Plan

The Work Plan will be distributed by the end of June 2017.

The following Statutes, Rules and Regulations will be applied for The World Games:

- FIG Statutes (edition 2017)
- FIG Technical Regulations (edition 2017)
- FIG Code of Points 2017-2020 and Newsletters
- FIG General judges rules and specific judges rules (edition 2017-2020)
- FIG Medical Organisation of the Official FIG Competitions
- FIG Rules for Accreditation
- FIG Media Rules
- Doping Control Rules and Code WADA

- Rules for Publicity and Advertising
- Regulations for Awards Ceremonies in combination with IWGA

and subsequent changes and/or decisions of the FIG Council, FIG Executive Committee and Technical Committees.

Should you have any questions or need further information, please do not hesitate to contact Rui Vinagre / Eunice Lebre at the FIG Office in Lausanne, e-mail: rvinagre@fig-gymnastics.org / elebre@fig-gymnastics.org, or WOC.

23. Touristic Information

Language:

Polish is primary language. English is seldom spoken.

Weather in Wroclaw in July:

Average minimum 14°C, average maximum 23°C

GMT:

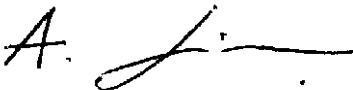
During the event, Wroclaw will be on Summer Time (GMT + 1)

More information about Wroclaw:

<http://www.wroclaw.pl/en/>

Kind regards,

FEDERATION INTERNATIONALE DE GYMNASTIQUE



André Gueisbuhler
Secretary General

Encl.

- Appendix 1: List of qualified Federations/Gymnasts
- Appendix 2: Definitive Registration Form (**deadline March 26, 2017**)
- Appendix 3: Accommodation reservation form (**deadline March 26, 2017**)
- Appendix 4: Long List form (**deadline March 26, 2017 together with photos**)